**PINE RIVERS DOG TRAINING CLUB INC**

**2022 ANNUAL GENERAL MEETING MINUTES**

**Held at Pine Rivers Showgrounds on 13 January 2022**

**1. Attendance**

**Present:** CheriAlexander, Sandy Bendall, Karen Cassidy, Dayna Collins, Jane-Louise Conlon, Virginia Festing, Ann & John Gillespie, Bronwen Gordon, John Grace, Claire Haine, Judy Hankin, Jane Harper, Julie Hill, Shirley Jackson, Debby Lamprecht, Gail Marki, Lorraine Rolley, Daphne Sellwood, Roslyn Smith, Bevan Stewart, Claire Taylor, Gay Westmore (phone link) Belinda Waters

 **Apologies:** Terri Abbott, Phillipa Cressey, Jake Bendall, Mary Bickerton, Paula Morgan, Therese Murchison, Barbara Murfet, Kylie Robertson, Dot Stutz, Sue Thomson

**2. Confirmation of minutes of meeting held on 29 October 2020**

The minutes of the 2021 Annual General Meeting held on 29 October 2020, having been circulated, were taken as read and were confirmed (moved B Stewart, seconded C Haine; carried).

**3. President's report**

Jane-Louise presented the President's report for 2021/22 (see attached).

The President’s report was received and adopted (moved J-L Conlon, seconded R Smith; carried).

**4. Presentation of financial statements and Auditor’s report by Treasurer**

Claire Haine reported that the new auditor was Michael McNamara who had taken on the role after Bob Stephenson had been unable to continue in the role. Claire presented the audited Treasurer's report, indicating that the value of the Club's accumulated funds in the operating account as at 30 September 2021 totalled $34,436 (which included the written down value of equipment and merchandise) and a term deposit of $50,810. The trading results from ordinary activities for the year was a net surplus of $8,471.

It was agreed (moved C Haine, seconded Jane Harper; carried) that the Audited statements and Treasurer's report be accepted.

**5. Vacation of positions and election of office bearers**

Bevan Stewart was appointed Returning Officer. As there were no more nominations than positions and nominations had been received for all positions, the following were appointed, unopposed, for the 2022/23 club year:

***Management Committee:***

|  |  |  |
| --- | --- | --- |
| **POSITION** | **NOMINEE** | **NOMINATOR** |
| **PRESIDENT** | **Jane-Louise Conlon** | **Debby Lamprecht** |
| **VICE-PRESIDENT** | **Roslyn Smith** | **Jane-Louise Conlon** |
| **SECRETARY** | **Debby Lamprecht** | **Gay Westmore** |
| **TREASURER** | **Claire Haine** | **Jane Harper** |
| **COMMITTEE****(Trial Secretary)** | **Gay Westmore** | **Debby Lamprecht** |
| **COMMITTEE** | **Jane Harper** | **Claire Haine** |
| **COMMITTEE** | **Ann Gillespie** | **Debby Lamprecht** |
| **COMMITTEE** | **Bronwen Gordon** | **Jane-Louise Conlon** |

It was noted that, in accordance with Section 26.2 of the Constitution, Public Liability insurance with a limit of indemnity of $20,000,000 was provided under an umbrella policy of Dogs Queensland No. 2021-GL42258-67199. Further information was available from the Dogs Queensland website <https://dogsqueensland.org.au/clubs/club-resources/>

**6. Appointment of Auditor in accordance with Section 59 of the Associations Incorporation Act (Qld) 1981**

It was agreed (moved C Haine, seconded Shirley Jackson; carried) that McNamara Accountants be appointed Auditor for the 2022 club financial year.

**7. Authorisation of signatories on the Club's bank account**

It was agreed (moved Claire Haine, seconded Claire Taylor; carried) that the following be authorised as signatories on the Club's bank account:

|  |  |
| --- | --- |
| **2022 Signatories** | **2021 Signatories** |
| President – Jane-Louise Conlon Treasurer – Claire HaineSecretary – Debby Lamprecht | President – Jane-Louise ConlonTreasurer – Claire HaineSecretary - D Lamprecht |

**8. Method of communication**

It was agreed (moved Virginia Festing, seconded Ros Smith; carried) that Club communications for 2022 be undertaken by email and/or the Club’s Facebook page.

**9. Nomination of Life Membership**

Roslyn Smith nominated Gail Marki for Life Membership, in recognition of her outstanding contribution to the Club. The recommendation was approved unanimously, and a presentation was made by Jane-Louise Conlon. A copy of the citation of Gail’s Life Membership award is attached.

**10. Other business for which written notices have been received**

Nil

**11. Other business for which written notices have not been received.**

Bevan Stewart advised that the Office of Fair Trading Qld website listed changes to the Law in regard to Incorporated Associations and he had found that an incorporated association will have to have an internal grievance procedure in place by 22 June 2022, and that this may be outlined in the Club rules. A new Club constitution (the Club rules) is currently being drafted and the requirement for an internal grievance procedure will be included.

John Grace raised the issue of the Club having a defibrillator, a matter which he raised with the Club some time ago. It was reported by Debby Lamprecht that the Club had applied for a community grant through the Moreton Bay Regional Council for the purchase of a defibrillator. If successful, expenditure will take place after 1st March. Some training and/or familiarisation with an AED was included as part of that project.

12. **Meeting Closed** 7:42pm

**President’s Report – AGM January 2022**

2021 was largely a successful year for the Club. While we had some disruptions and disappointments with cancelled events and classes due to COVID and wet weather, we also had a very productive year.

2021 saw the introduction of the new ANKC discipline of Scentwork. The Club hosted a three day event comprising our inaugural Scentwork trial and a two day workshop with Peta Clarke.

Additionally, we hosted trials and competitions for Flyball, Rally, DWD and Obedience. Unfortunately, our Trick Dog trial was cancelled.

In terms of the breadth of training we offered our community in 2021, the Club provided Puppy School and Companion Dog classes, Obedience and Rally, Trick Dog, Scentwork and Flyball training. The range of training our Club offers is impressive and is possible solely due to the commitment and effort of our training team. On behalf of the members, I would like to acknowledge and extend our gratitude to all our trainers and helpers:

* Puppy School – Ros, Shirley, Virginia, Sandy and Jake
* Companion Dog classes – Ros, Ann, Judy, Cathy, Maxine, Bevan and Sandy and Shirley on the registration desk
* Rally and Obedience – Bevan
* Trick Dog – Daphne
* Flyball – Virginia and her team
* Scent Work – Debby and Jane

I would also like to extend my thanks to the outgoing executive and committee including Sandy. It has been a pleasure working with you all this year. As a group, we have successfully negotiated the challenge of the everchanging COVID situation, telecommunications issues during Gay’s move to Rocky, and stepping in when others were unable to come to Club. Your willingness to persevere and support each other has allowed us to continue to progress the goals of the Club in 2021.

In 2022, we celebrate the Club’s 30th anniversary. We plan to commemorate this milestone at an awards night in the first quarter of the year. This year we will continue to manage COVID related issues with the introduction of the vaccination mandates for Club events. Additionally, this year, we would like to progress some grounds and facilities upgrade projects. Finally, I hope with the support of the incoming committee and training team, the Club will be able to continue offering our members and community a wide range of dog sport and training activities in 2022.